



Infrastructure County Purchase

Alameda County

AL-01-2025

Alameda County – Transfer FC/KG/AAP Docs
from Person Level Drawer to Confidential
Drawer

July 11, 2025

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
06/04/2025	1.0	Created Document	Mary Ricketts
06/12/2025	2.0	Updated and sent to internal review	Mary Ricketts
06/20/2025	3.0	Sent to CPMO for review	Mary Ricketts
07/09/2025	4.0	Addressed CPMO comments	Mary Ricketts
07/11/2025	5.0	Sent to County for review	Mary Ricketts
07/25/2025	6.0	Addressed County comments: <ul style="list-style-type: none"> • Scope of Work section: updated to clarify the name of the provided list and term of project, page 4 • To begin this project the County must section: updated to include the timing of project start, page 6 	Mary Ricketts
08/06/2025	7.0	Updated the assumptions section to extend the CPO & APD due date on page 6 to September 05, 2025.	Mary Ricketts

CalSAWS – Infrastructure

County Purchase – AL-01-2025

TABLE OF CONTENTS

REQUESTED SERVICES 4

1. OVERVIEW 4

2. SCOPE OF WORK: 4

3. ASSUMPTIONS 5

4. TOTAL ESTIMATED CHARGES 6

COUNTY PURCHASE APPROVAL 8

CalSAWS – Infrastructure

County Purchase – AL-01-2025

REQUESTED SERVICES

1. OVERVIEW

Pursuant to Section 8.7 of the CalSAWS Infrastructure Agreement between the CalSAWS Consortium and Gainwell Technologies LLC ("Gainwell") effective October 01, 2024, Consortium shall also have the right to order and purchase Work that is in connection with the CalSAWS System and which will be used by Consortium Members, by executing and delivering an order form that is agreed to in writing by Contractor and Consortium and executed by the applicable Consortium Member. In the event of a conflict or inconsistency between the terms and conditions of an order and this Agreement, the terms and conditions of this Agreement shall control to the extent of the conflict or inconsistency.

Alameda County has requested to transfer Foster Care (FC), KinGAP (KG) and Adoption Assistance Program (AAP) documents from the Person Level Drawer to the Confidential Drawer. The documents for these programs should only be viewable by staff with Confidential Case Access.

2. SCOPE OF WORK:

The scope of this County Purchase includes a one-time transfer of Foster Care (FC), KinGAP (KG) and Adoption Assistance Program (AAP) documents from the Person Level Drawer to the Confidential Drawer within the CalSAWS Imaging Solution. Only documents in the CalSAWS Imaging Solution up to a specific date to be determined during the implementation phase will be included.

With this County Purchase Gainwell will provide the following within six (6) weeks:

- Development of SQL to pull a CSV listing of Cases, and Persons with a confidentiality record on the Confidentiality Detail page.
- Development of a script to use CSV listing to search and reindex person level documents to the Confidential Drawer in Hyland.
- Monitor and troubleshoot the execution of the reindexing script of approximately 15,000 cases.
- Produce a list of exceptions and updated documents to be provided to the county for review.
- Perform testing in lower environments using test data, and validation post-production. Testing will be performed on approximately 1,500 cases.
- Support of up to two weeks of post-production county validation.

Gainwell will also provide support of up to two (2) weeks of post-production county validation.

CalSAWS – Infrastructure

County Purchase – AL-01-2025

Gainwell will not reindex documents that were captured by other counties; the document must have an Alameda County code in the metadata.

The County will support this implementation by providing the following:

- Validate post-production by reviewing lists of updated documents and providing approval for work completed.

3. ASSUMPTIONS

1. Financial Assumptions:

- a. The charges in Section 4 below, "Total Estimated Charges," are estimates and are subject to change. The estimates include taxes if appropriate.
- b. The Total Charges below reflect the scope of work outlined within this County Purchase. Any changes in scope must be mutually agreed upon by the parties involved and may result in additional charges. The additional charges will be executed as a revision/amendment to this County Purchase.
- c. Invoicing will occur through the Consortium through standard procedures as time and materials not to exceed the total cost of this county purchase. The estimate includes up to 136 hours to be worked and invoiced in State Fiscal Year (SFY) 2025/2026; once the County Purchase is approved by the County and all parties involved. This County Purchase includes zero (0) hours for recurring services.
- d. If the County requests more hours than those indicated above, a revision of this County Purchase would be required.
- e. Gainwell and the County will monitor the hours and discuss the addition of more hours with the County if necessary. Any additional hours required, or the addition of future fiscal years would result in additional charges. These additional charges would be provided to the County in a separate County Purchase.

2. General Assumptions:

- a. This County Purchase does not include services for Gainwell to assist with business process transformation efforts, batch execution support, or database administration.
- b. The County will raise defect or enhancement requests via the ServiceNow ticketing tool.

CalSAWS – Infrastructure

County Purchase – AL-01-2025

- c. This County Purchase only provides Services for the Gainwell Technical Infrastructure.
- d. Gainwell will not update any CalSAWS application data. Changes will be limited to the CalSAWS Imaging Solution only.
- e. The County will identify and provide the appropriate County staff to support project activities throughout the term of this County Purchase.
- f. Any delays caused by the County or any County requested changes that may impact the delivery timeline may result in additional Infrastructure Change Budget Services and will require a revision of this County Purchase.
- g. Conversion will not require any outage or have an impact on the availability of systems or functionality.

To begin this project, the County must:

Approve this County Purchase and provide the corresponding approved Advance Planning Document (APD) from the Office of Technology and Solutions Integration (OTSI) that supports this purchase to proceed with this County Purchase or alternative form of authorized spending from the Office of Technology and Solutions Integration (OTSI) that supports this purchase by September 05, 2025. Otherwise, the estimates provided in this County Purchase may not be valid, can potentially impact dependent timelines, and a new County Purchase will be required.

Services are assumed to begin when the following are completed:

- County approves this County Purchase
- Provide approved APD or alternative from OTSI
- Consortium approves this County Purchase

Gainwell will start work on the CPO within two (2) weeks of the County Purchase approval.

4. TOTAL ESTIMATED CHARGES

Total estimated charges are shown below. These are estimates based on information available as of the date of submission of this County Purchase document.

The total amount of this county purchase is **\$15,019.44** and costs are itemized in the table below.

CalSAWS – Infrastructure**County Purchase – AL-01-2025**

Total Hardware/Software/Effort Costs	SFY 25/26	Total Charges
One-Time Charge - Support Services	\$ 15,019.44	\$15,019.44
Recurring Charges - Support Services	\$0.00	\$0.00
Hardware and Software Charges	\$0.00	\$0.00
Hardware Charges	\$0.00	\$0.00
Hardware Maintenance and Support Charges	\$0.00	\$0.00
Software Charges	\$0.00	\$0.00
Software Maintenance and Support Charges	\$0.00	\$0.00
Production Operations Charges	\$0.00	\$0.00
One Time Charges	\$0.00	\$0.00
Recurring Charges	\$0.00	\$0.00
Effort Costs	\$0.00	\$0.00
Effort Costs	\$0.00	\$0.00
Total Charges	\$15,019.44	\$15,019.44

CalSAWS – Infrastructure


County Purchase – AL-01-2025

COUNTY PURCHASE APPROVAL

Subject: County Purchase – AL-01-2025

The subject document is accepted as allowing Gainwell Technologies to proceed with the subject County Purchase.

Alameda County


By: 
CF8DBF367EBC493...

Printed Name: Andrea Ford

Title: (Director or Deputy Director)

Date: 8/14/2025

Alameda County Counsel

Approved as to Form
By: 
8834795D68B440E...

Printed Name: Samantha N. Stonework-Hand

Title: Assistant County Counsel

Date: 8/11/2025

Notice Address:

Alameda County Social Services Agency
1111 Jackson Street
Oakland, CA 946112

CalSAWS – Infrastructure

County Purchase – AL-01-2025

Gainwell Technologies

Signed By: Dawn Wilder
By: B3831DDEBD9E4A1...

Printed Name: Dawn Wilder

Title: Project Executive

Date: 9/4/2025

Notice Address:

Gainwell Technologies
11971 Foundations Place
3rd floor
Gold River, California 95670

CalSAWS Consortium

DocuSigned By: Holly Murphy
By: 89B392A87EF54EB...

Printed Name: Holly Murphy

Title: Chief Administrative Officer

Date: 9/4/2025

Notice Address:

CalSAWS Consortium
11971 Foundations Place
3rd floor
Gold River, California 95670



California Health and Human Services Agency
Office of Technology & Solutions Integration
Statewide Automated Welfare System (SAWS) Project
2495 Natomas Park Drive, Suite 515
Sacramento, California 95833
(916) 263-3900



August 28, 2025

Jose Argueta
Alameda County Social Services Agency
1111 Jackson Street, 3rd floor
Oakland, CA 94607

RE: Infrastructure County Purchase – Transfer FC/KG/AAP Docs from Person Level Drawer to Confidential Drawer FY 2025/26

Dear Mr. Argueta,

This approves your Fiscal Year (FY) 2025-26 request received August 22, 2025 to purchase IT Services for the Alameda County Social Services Agency. I understand that this acquisition will be sole-sourced through California State Automated Welfare System (CalSAWS) Consortium/Gainwell Technologies, LLC in accordance with State and Federal procurement policies.

Estimated one-time maintenance and operations costs in the amount of **\$15,020.00** have been approved.

This approval is contingent upon the availability of state and federal funds. For claiming purposes, *this approval is for M&O costs only. **These costs are not eligible to be claimed as developmental costs.*** Account # (APD Project #) **01-25-14816** has been assigned as a project identification number for your claiming within the County Expense Claim Reporting Information System (CECRIS), internal tracking, and audit purposes. Please now utilize this project number when claiming M&O costs in CECRIS. If you have questions regarding the claiming of costs, please e-mail them to fiscal.systems@dss.ca.gov

If you have other questions or concerns, please contact Sudakshina Biswas at (916) 263-0478 or email her at Sudakshina.Biswas@otsi.ca.gov

Sincerely,

DocuSigned by:
Patrice Yang
8CC089AB02F141C

PATRICE YANG
SAWS Project

cc: Analyst, Fiscal Policy Bureau, CDSS
Analyst, County Expense Claim, CDSS

